



HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

GOVERNMENT VACANCY

JOB TITLE: Senior Land Surveyor

MINISTRY: Physical Planning and Infrastructure Development

DEPARTMENT: Public Works/Project Management Division

LOCATION: Grand Turk but at the discretion of TCIG may be relocated to another part of TCI. Travel within TCI will be required.

JOB SUMMARY:

PURPOSE OF JOB:

The Senior Land Surveyor is responsible for the Survey and Mapping functions as it relates to our Capital and Maintenance civil works projects throughout the TCI.

KEY DUTIES AND RESPONSIBILITIES:

- Execution of Cadastral Surveys including the re-establishment of boundaries in accordance with the Land Survey Ordinance
- Assist with the Checking of Cadastral Surveys presented to the Department by consultants through Capital projects.
- Carry out surveys for the purpose of establishing Horizontal and Vertical Survey Control Points / Networks.
- Carry out Topographical and Engineering Surveys, when required, and compile profiles from such survey data.
- Investigate and make full reports on disputes involving land boundaries to the Director of Public Works for further action to the Crown Land Unit or Survey and Mapping Department.
- Maintain an Inventory of Maps and Plans for the department for the use in Capital projects.
- Carry out site visits to Crown Land parcels and provide written reports on the status of the physical condition of all land parcels inspected.
- Adhere to all Public Service codes, rules and regulations
- Other related tasks as assigned.





HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

MINIMUM QUALIFICATIONS & EXPERIENCE

Qualifications:

Diploma in Land Surveying
Sworn Land Surveyors Certificate

Experience:

Over eight (8) years working as a certified Land Surveyor with experience in the following areas:

- Engineering and Topographical surveying
- Cadastral and Hydrographical surveying
- Construction surveying.

SALARY: Grade 8.1 - \$64,985.00 per annum

APPLICATION PROCEDURE

Resumes with current contact information must be accompanied by a Cover Letter and two letters of reference (one preferably from a former employer) as well as copies of educational certificates and a copy of the Passport photo page, National Turks & Caicos Islander Status Card (where applicable). Shortlisted candidates must submit a Police Certificate.

Applications should be addressed to The Director, Office of the Human Resource Management Directorate, Church Folly, Grand Turk.

Current serving officers must apply through their Head of Department.

Applications without all supporting documents will not be processed.

We thank all applicants for their interest, however, only persons selected for an interview will be contacted.