



HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

GOVERNMENT VACANCY

JOB TITLE: Senior Intelligence Analyst

MINISTRY: National Security Secretariat

LOCATION: Providenciales

PURPOSE OF ROLE:

The National Security Secretariat of the Turks and Caicos Islands is seeking a highly skilled Senior Intelligence Analyst to support national security decision-making at the highest levels of government. This role is central to identifying, assessing, and communicating threats and risks impacting the safety, stability, and sovereignty of the Turks and Caicos Islands.

The successful candidate will lead intelligence analysis efforts across a range of priority security areas, including transnational crime, border security, maritime threats, financial crime, and regional geopolitical developments. The position requires sound judgment, discretion, and the ability to translate complex intelligence into actionable advice for senior government officials.

Key Responsibilities

1. Lead the intelligence cycle, including direction, collection coordination, analysis, and dissemination of intelligence products
2. Integrate intelligence and data from multiple sources, including law enforcement, border control, regional partners, and open-source information to produce strategic intelligence assessments to inform national security policy and operations
3. Coordinate intelligence-sharing across agencies and partners, primarily facilitation of the Intelligence Working Group (IWG)
4. Ensure intelligence products meet accuracy, relevance, and timeliness standards
5. Monitor and analyse threats to the national security of the Turks and Caicos Islands, inclusive of organized crime, illegal migration, human trafficking, narcotics trafficking, and financial crimes
6. Provide timely briefings and written reports to the Permanent Secretary, National Security Council and the national security apparatus, Cabinet, and other stakeholders
7. Develop and apply structured analytical techniques to ensure objectivity and rigor in intelligence assessments
8. Identify intelligence gaps and recommend collection priorities
9. Support crisis response and incident management with rapid intelligence assessments
10. Build and maintain effective partnerships with local, regional, and international security agencies
11. Develop and refine analytical frameworks, methodologies, and tools
12. Develop and maintain a structured repository for intelligence and data received by the National Security Secretariat
13. Monitor geopolitical, security, economic, or industry-specific developments that could have implications for the TCI or Caribbean region





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14. Ensure intelligence products meet accuracy, relevance, and timeliness standards
15. Liaise with regional and international partners to support collaborative intelligence efforts.
16. Any other related duties.

Primary functions of the role include (but not limited too):

- Threat Detection
- Coordination and Response
- Risk Assessment
- Policy Development
- Communication

QUALIFICATIONS and EXPERIENCE:

Qualifications:

Bachelor's degree in Intelligence and/or Security Studies, International Relations, Political Science, Data Analytics, or a related field.

Preferred Qualifications

Experience in government, military, law enforcement, or corporate intelligence environments.

Experience:

- A demonstrable background either in National Security or a strategic security-related environment;
- A proven track record in delivering at pace, particularly in high-level outcomes which required a significant degree of engagement with stakeholders;
- Collaborating and partnering with people, including with external stakeholders with different objectives;
- 5–10+ years of experience in intelligence analysis, risk analysis, or a related discipline

Salary

Grade 9.1 \$75,363.00 per annum

