



HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

GOVERNMENT VACANCY

JOB TITLE: LIEUTENANT COLONEL

MINISTRY: EDUCATION, YOUTH, SPORTS AND CULTURE

DEPARTMENT: TURKS AND CAICOS ISLANDS CADET CORPS (TCICC)

LOCATION: PROVIDENCIALES

JOB SUMMARY:

Pursuant to Section 3(2) of the Turks & Caicos Cadet Corps Ordinance 2018, the Commandant is responsible for the overall leadership, administration, and strategic direction of the Turks and Caicos Islands Cadet Corps (TCICC). The Commandant ensures compliance with the Cadet Corps Ordinance, Child Protection Laws of the Turks and Caicos Islands, and applicable military standards, including those related to Sea Cadets. This position demands a leader with strong military experience, including land, naval and aviation training where applicable, and qualifications equivalent to the Military Junior Staff Course (or an equivalent recognized certification).

KEY DUTIES AND RESPONSIBILITIES:

Legislative Responsibilities

1. Ensure compliance with the Turks & Caicos Cadet Corps Ordinance 2018 and related regulations.
2. Make promotions in respect of Non-Commissioned Officers as deemed appropriate.
3. Issue standing orders pursuant to Section 30 of the Cadet Corps Ordinance.
4. Develop and implement a comprehensive Code of Practice and Cadet Handbook.
5. Ensure full compliance with Child Protection laws and safeguarding policies.

Operational Responsibilities

6. Select Officers and Adult Instructors (AI) for the Corps.
7. Ensure all Officers and AIs receive management training and professional development.
8. Develop and maintain a succession plan for key personnel.
9. Implement and enforce security, health, and safety policies.
10. Prioritize Child Protection regulations, ensuring all Officers, AIs, and Cadets operate within safeguarding frameworks.





HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

11. Maintain the welfare and morale of all Officers, AIs, and Cadets.
12. Promote the TCICC through public relations initiatives and community engagement.
13. Foster relationships with local civic organizations and international Cadet Forces.
14. Ensure high standards of drill, dress, and deportment among all ranks.
15. Oversee the implementation and compliance of the Sea, Land and Aviation Cadet training program with relevant standards.
16. Supervise training programs to ensure alignment with industry standards and best practices.

Strategic Responsibilities

17. Develop and implement the TCICC's annual strategic objectives in alignment with Ministry of Education directives.
18. Establish and review training curricula to ensure professional military development and youth leadership growth.
19. Maintain strong working relationships with the TCI Police Force, Regiment, and other security-related agencies.
20. Establish partnerships with regional and international Cadet organizations.
21. Lead initiatives for the professionalization and modernization of the TCICC.

Financial Responsibilities

22. Oversee budget allocation and financial management of the TCICC in accordance with the Ministry's Policies and Procedures.
23. Ensure responsible fiscal planning for operational and training activities.
24. Manage procurement processes for uniforms, equipment, and training materials.
25. Oversee fundraising efforts and grant applications for the development of the Corps.
26. Adhere to all Public Service codes, rules and regulations.
27. Perform other related tasks as assigned.

QUALIFICATIONS AND EXPERIENCE:

Qualifications:

- A Basic Commissioned Officer's Course or Subaltern's Course from a recognized institution (highly desirable).
- Completion of the Military Junior Staff Course (or an equivalent recognized certification).





HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

- Certification in Child Safeguarding from a recognized institution.

Experience:

- Minimum of ten (10) years in the Armed Forces, Law Enforcement, or a security-related environment as a commissioned officer.
- Experience working with youth and culturally diverse groups.
- Prior naval experience is required for oversight of the Sea Cadets.
Minimum of five (5) years of commanding detachments or parade

COMPENSATION:

SALARY – Grade 7.1 \$54,670 per annum

APPLICATION PROCEDURE:

Resumes with current contact information must be accompanied by a Cover Letter and two letters of reference (one preferably from a former employer) as well as copies of educational certificates, a copy of the Passport photo page and Police Certificate/Record. Applications should be addressed to the Office of the Human Resource Directorate, Church Folly, Grand Turk.

Successful applicants will work in accordance with the Public Service Ordinance.

Current serving officers must apply through their Head of Department.

Applications without all supporting documents will not be processed.

We thank all applicants for their interest, however, only persons selected for an interview will be contacted.

