



HUMAN RESOURCE MANAGEMENT DIRECTORATE

Church Folly, Grand Turk, Turks & Caicos Islands. Ph: 649-946-2801, Fax: 649-946-1582

GOVERNMENT VACANCY

JOB TITLE: Extension Officer

DEPARTMENT: Agriculture

MINISTRY: Ministry of Tourism

LOCATION: Grand Turk

JOB SUMMARY:

An agricultural extension officer directly works with farmers and companies related to agriculture. Their primary role is to aid these groups to make better decisions to increase agricultural production. The extension officer is constantly armed with the latest techniques and information related to agriculture and they relay this information to farmers and agricultural business. They give talks, guidance and actual demonstration on the latest technologies related to agriculture and on how they can take advantage of such technologies.

TASKS AND RESPONSIBILITIES:

1. Enforce the Ordinances and regulations that pertain to the Agriculture Department
2. Encourage farm managers to adopt best practice techniques by providing exposure to new knowledge, information, skills, inputs and processes
3. Assess individual properties and making technical recommendations for improved production and sustainability
4. Collaborate with primary producers in industry development and research trials
5. Identify and interpret current research needs for local and regional communities and enterprises
6. Suggest research priorities to Government Kew Farm
7. Organise and manage field days, speak at grower groups, write fact sheets and other print and audio-visual publications, present courses
8. Maintain networks of collaboration with technical specialists to gather information and promote awareness of technical issues to improve extension systems and advisory services
9. Assist with the Animal Health Services by providing and educating farmers with good farm practices, good husbandry practices, herd health plans.
10. Gather field collection of surveillance and other forms of data from farms.
11. Assist with Department activities when requested
12. Prepare and submit reports as required and organize weekly work activities to achieve established goals
13. Adhere to all Public Service codes, rules and regulations
14. Perform other related work as assigned





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MINIMUM QUALIFICATIONS & EXPERIENCE:

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Qualifications:

- A Bachelor's Degree or Diploma in General Agriculture

Experience:

- At least five (5) years working experience in the field Agriculture Science. Technical experience in crop and livestock industries and regulatory work.

SALARY: Grade 6.1 -\$45,992.00 per annum

APPLICATION PROCEDURE

Resumes with current contact information must be accompanied by a Cover Letter and two letters of reference (one preferably from a former employer) as well as copies of educational certificates and a copy of the Passport photo page, National Turks & Caicos Islander Status Card (where applicable). Shortlisted candidates must submit a Police Certificate.

Current serving officers must apply through their Head of Department.

Applications without all supporting documents will not be processed.

We thank all applicants for their interest, however, only persons selected for an interview will be contacted.

