GOVERNMENT VACANCY

JOB TITLE: **Environmental Officer (Marine Ecologist)**

DEPARTMENT: **Department of Environmental and Coastal Resources (D.E.C.R)**

MINISTRY: **Ministry of Tourism, Agriculture, Fisheries, Maritime and The Environment**

LOCATION: **Providenciales**

JOB SUMMARY:

The post is mandated to contribute and provide technical and scientific support for environmental research, monitoring and awareness programs of the Department; as well as engagement with special project, applied conservation activities, and reporting.

KEY DUTIES AND RESPONSIBILITIES:

1. Assist the Assistant Director for Research & Development and Reef Specialist in environmental monitoring and Research and Development Unit activities.
2. Regularly conduct coral reef, seagrass, mangrove ecosystem assessments, beach profile and Sargassum monitoring, water quality and other marine and terrestrial ecosystem monitoring activities.
3. Contribute to the development, update, and implementation of management plans, environmental monitoring protocols, environmental standards, and codes of practice.
4. Tabulate and statistically analyze data and draft reports (technical and public press), including the preparation of required reports. This also includes presenting plans and reports to management/executives.
5. Maintain an inventory of equipment, tools and other assets of DECR, including their proper safekeeping and maintenance.
6. Provide technical comments on any development and/or research proposals or projects, when required by proper authorities.
7. Assist the Environmental Outreach Coordinator with educational awareness activities of the DECR.
8. Maintain DECR databases including dive operator and reef check data obtained from stakeholders or as directed.
9. Tabulate and statistically analyze data and draft reports (technical and public press), including the preparation of required reports.
10. Provide support work to research, applied conservation, and recovery projects as required.

11. Provide support in the procurement of equipment/materials required for environmental monitoring activities.
12. Assist in disaster and emergency works when it is needed, including environmental damage assessments.
13. Adhere to all Public Service codes, rules and regulations.
14. Perform other duties as assigned by proper authorities.

QUALIFICATIONS AND EXPERIENCE:

- A Bachelor's degree in Marine Biology, Environmental Science, Ecology or related discipline.
- PADI Advanced Open Water Certification, or equivalent SCUBA certification
- A valid TCI Driver's Licence will be required
- Strong swimming skills
- Proficiency with Microsoft Office software (Word, Excel, PowerPoint, etc.)
- Good communication and teamwork skills

REMUNERATION PACKAGE:

SALARY – Grade 6.1 $45,992.00 per annum

APPLICATION PROCEDURE:

Resumes with current contact information must be accompanied by a Cover Letter and two letters of reference (one preferably from a former employer) as well as copies of educational certificates and a copy of the Passport photo page. Shortlisted candidates must submit a Police Certificate/Record.